



Town of Wilbraham

Board of Water Commissioners
240 Springfield Street
Wilbraham, Massachusetts 01095

MINUTES OF MEETING

March 12, 2015

The Wilbraham Board of Water Commissioners called the meeting to order at 8:48 am at the Wilbraham Town Hall. Commissioners present were: James Dunbar and Thomas Pilarcik.

Also present was Mike Framarin, Water Superintendent.

MINUTES:

Motion was made and unanimously voted to accept the Minutes of the February 12, 2015 meeting.

MWRA:

Reviewed daily flows. The flows for February 2015 are up from 2014 and 2013.

BUDGET:

Nothing new to report. MWRA had given us a preliminary assessment. We should be receiving an additional preliminary assessment by the end of March and the final in June.

WATER DEPARTMENT BUSINESS:

Generators. Nothing new. The deadline is June 30, 2017 to have the generators in place. Jeff Faulkner was working on the Master Plan Grant. It was eliminated. Chance to receive the grant is none. The original proposal was \$30,000.00. The latest proposal was for \$10,000.00. Ed signed and submitted the \$10,000.00 proposal.

CVA. Nothing new to report.

Six (6) services have frozen up (2 on Southwood, 1 on Manchonis, 1 on Washington and 2 on Lake). Also, there is a service leak on private property located on Arbor Lane. There is 4 feet of frost where the leak is. We have given the homeowner a couple weeks to remedy the leak. If it is not fixed we will shut down the water at the curb box.

Outstanding balance on the November 2014 water bills is \$17,000.00. We have begun implementing the shut off policy.

Meter Reading. Meter reading has been delayed because of the amount of snow on the ground. We will begin reading on Monday. Hope to have readings completed by April 17th. We will estimate about 1,000 bills and could easily be 1,700 estimated bills. The bills will be due 30

days from the date of issue and we must factor in the 14 day Demand bills. All revenue money must be in by June 30, 2015 for the close of the fiscal year.

Reviewed hardship letter. Motion was made and unanimously voted to accept the payment schedule proposed by the resident of 6 James Circle. The resident will be responsible for all late fees and interest.

The owner of 10 Nokomis was to appear before the Board and failed to do so. The owner feels that her bill is not accurate and indicated that she was not going to pay the bill. Commissioners reviewed the water bill, signed agreement/contract for meter testing indicating there is a \$75.00 charge to perform test, meter test bill, work orders, Billed Usage Report, along with Meter Test Report. The meter was tested on December 4, 2014 and it was reading accurately. It was reinstalled in the residence. The owner did not pay the \$75.00 as agreed. The resident indicated to staff that she had a sprinkler system. On March 10, 2015 a check in the amount of \$600.00 was brought in, and she indicating that she thought this would be a fair amount to pay on her bill. After the review of documents and discussion, a Motion was made and unanimously voted that the bill stands, inclusive of late fees and interest, and the meter test cost. If payment is not received, shut down will occur in April 2015.

NEW BUSINESS:

Nothing.

NEXT MEETING:

The next meeting is scheduled for Thursday, April 2, 2015 at 8:45AM.

Motion was made and seconded to adjourn the meeting.

Respectfully submitted,

Donna E. Daviau
Administrative Assistant.